



6305 Brand Road, Dublin, Ohio 43016
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PARENTS' MORNING OUT REGISTRATION CONTRACT

Children must be 24 months old by September 30, 2017 and have not turned 36 months before September 30, 2017.

I am registering my child for:

- 2017-2018 School Year
- Tuesday ▪ Wednesday ▪ Thursday ▪ Any day (Select your 1st & 2nd preference by placing a 1 & a 2 in the box.)

NAME OF CHILD: _____ Sex (M/F): _____

Birth Date: _____

PREFERRED NAME OF CHILD (if different from above): _____

Child Living with: Father ▪ Mother ▪ Both ▪ Other ▪

Child's Street Address: _____

City & Zip Code: _____

Preferred Phone: _____

Referred By: _____

Indian Run United Methodist Church Member? Yes____ No____

PARENT/GUARDIAN INFORMATION

Name: _____ Preferred Phone: _____

Name: _____ Preferred Phone: _____

Street Address (if different from above): _____

City & Zip Code: _____

Your child is not registered until the \$35 NON-REFUNDABLE registration fee, a \$40 Supply Fee and the \$80 May 2018 monthly tuition is paid in full. *All Fees are Non-Refundable after July 15, 2017.* By signing the Registration Contract, you are enrolling your child for the Parents' Morning Out Program.

Please make checks payable to: IRUMC (memo line: Parents' Morning Out)

Parent's Signature: _____

Date: _____

Email: _____

TUITION PAYMENTS: Tuition is due the first school day of the month your child attends Parents' Morning Out. A \$5.00 late fee will be charged for any payment that is not made by 5:00 p.m. that same day.

Credit is not given for a child's absence. This includes childhood illnesses, family vacations and holidays. No refunds will be given for school closures resulting from a natural or manmade disaster.

Parents' Morning Out Registration Policies and Procedures

In-House Registration

All current Parents' Morning Out, Parents' Morning Out/ IRUMC preschool alumni families and church members are offered spaces before the public beginning January 11, 2017.

In-House Registration Procedures:

All completed registration forms and fees are to be turned into the main office or mailed to Indian Run UMC. They will be entered into a lottery, beginning January 28, 2017. All registration forms with the required Registration Fee, Supply Fee and May 2018 tuition will be separated into the desired classes. If there are more children applying for a certain day than spaces available, then the second day preference will be assigned. You may also request to be placed on a waiting list for the day you preferred.

PLEASE NOTE: Parents will receive placement notification beginning February 3, 2017. ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION FEE, SUPPLY FEE and MAY 2016 tuition WILL BE CONSIDERED. *All Fees are Non-Refundable after July 15, 2017.*

Public (Open) Registration

Any spaces remaining after In-House Registration will be offered to the community beginning on January 28, 2017.

Public (Open) Registration Procedures:

All completed registration forms and fees are to be turned into the main office or mailed to Indian Run UMC. They will be entered into a lottery beginning February 10, 2017. All registration forms with the required Registration Fee, Supply Fee and May 2018 tuition will be separated into the desired classes. If there are more children applying for a certain day than spaces available, then the second day preference will be assigned. You may also request to be placed on a waiting list for the day you preferred.

PLEASE NOTE: Parents will receive placement notification beginning March 3, 2017. ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION FEE, SUPPLY FEE and MAY 2017 tuition WILL BE CONSIDERED. *All Fees are Non-Refundable after July 15, 2017.*

Administrative Use:

Parents' Morning Out 2017-2018 Registration Contract and fees received _____