

6305 Brand Road, Dublin, Ohio 43016 Jessica Aldin, Parents' Morning Out Coordinator jaldin@indianrun.org / 614-889-7728

## PARENTS' MORNING OUT REGISTRATION CONTRACT

Children must be 24 months old by September 30, 2018 and have not turned 36 months before September 30, 2019.

I am registering my child for:	
2018-2019 School Year     Remain	der of 2017-2018 School Year
□ Tuesday □ Wednesday □ Thursday □ Any day	(Select your 1 <sup>st</sup> & 2nd preference by placing a 1 & a 2 in the box.)
NAME OF CHILD:	Sex (M/F):
Birth Date:	
PREFERRED NAME OF CHILD (if different from above):	
Child Living with:  Father Mother Both C	Dther
Child's Street Address:	
City & Zip Code:	
Preferred Phone:	
Referred By:	
Indian Run United Methodist Church Member? Yes	No
PARENT/GUARDIAN INFORMATION	
Name:	Preferred Phone:
Name:	Preferred Phone:
Street Address (if different from above):	
City & Zin Code:	

Your child is not registered until the \$35 NON-REFUNDABLE registration fee, a \$40 Supply Fee and the \$83 May 2019 monthly tuition is paid in full. *All Fees are Non-Refundable after July 15, 2018.* By signing the Registration Contract, you are enrolling your child for the Parents' Morning Out Program.

Please make checks payable to: IRUMC (memo line: Parents' Morning Out)

Parent's Signature: \_\_\_\_\_\_
Date: \_\_\_\_\_

Email:

## **Parents' Morning Out Policies and Procedures**

## **Registration**:

All completed registration forms and fees are to be turned into the main church office or mailed to Indian Run UMC. Registration is on a first come – first served basis. All registration forms with the required Registration Fee, Supply Fee and May 2018 tuition will be separated into the desired classes as they are received. If there are more children applying for a certain day than spaces available, then the second day preference will be assigned. You may also request to be placed on a waiting list for the day you preferred.

PLEASE NOTE: Parents will receive placement notification beginning February 3, 2018. ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION FEE, SUPPLY FEE and MAY 2019 tuition WILL BE CONSIDERED. *All Fees are Non-Refundable after July 15, 2018.* 

**Tuition Payments:** Tuition is due the first school day of the month your child attends Parents' Morning Out. A \$5.00 late fee will be charged for any payment that is not made by 5:00pm that same day.

Credit is not given for a child's absence. This includes childhood illnesses, family vacations and holidays. No refunds will be given for school closures resulting from a natural or manmade disaster.